

## **Agreement**

This agreement outlines the terms and conditions between the student ('you') and the European College of Polytechnics ('the College') regarding the provision of educational services, as well as your rights and responsibilities. Accepting an offer from the College or making payment. By either accepting an offer from the College or making a payment, you are signifying your full agreement to these terms. It is essential that you thoroughly understand this document before proceeding with acceptance or payment. Should you have any inquiries, the Academic Division is available for clarification.

These conditions should be reviewed alongside the Policies and Procedures available on the College's website.

### **1) Enrolment in Courses**

By enrolling, you commit to supplying truthful and thorough information. Admission depends on the accuracy of this information, and enrolment may be revoked upon the discovery of any false or misleading details, failure to satisfy the offer letter's conditions, or failure to meet tuition fee payments.

### **2) Fees Payment**

You are obligated to pay the fees as specified in the course details. You also agree to follow the payment schedule outlined, using the payment methods designated by the College.

### **3) Cancellation Rights**

You retain the right to cancel your accepted offer before enrolment or before starting your course. Refunds must be requested following the College's Fee & Refund Policy.

### **4) Changing Courses**

You may request to change your course once before accessing or starting the original course. Eligibility for course change depends on meeting specific criteria, with the final decision resting with the College. Formal requests for course changes must be directed to the Academic Division via email ([office@ecp.institute](mailto:office@ecp.institute)).

### **5) Course Duration**

There are maximum time limits for completing courses. Surpassing these limits necessitates re-admission, which involves paying applicable fees, including any application and course fees. The ability to change courses is conditional upon satisfying certain requirements, with the college making the final determination. Requests for course changes must be made in accordance with the College's Admission Policy.

### **6) Participation Requirements**

Success in courses requires regular attendance and/or active participation. The College may set specific requirements for each course that you are expected to follow.

### **7) Academic Honesty**

Plagiarism and other forms of academic dishonesty are not tolerated. Your work must adhere to high standards of originality and integrity, as detailed in the College's Malpractice and Maladministration Policy.

### **8) Termination of Enrolment**

Enrolment may be terminated for reasons including academic misconduct, breach of College policies, or failure to meet obligations.

### **9) Official Communications**

All official communications will be sent to your provided email address, which you are expected to monitor regularly.

### **10) Course Access and Use**

You are granted a non-exclusive, non-transferable license to access course materials for personal use only. Unauthorised sharing or reproduction of these materials is strictly forbidden. Should you violate this provision, you agree to provide compensation in full for any resulting damages.

### **11) Copyright**

The College or its licensors own all copyright and intellectual property rights in the course materials. Unauthorised use is strictly forbidden.

### **12) Data Protection**

Your personal data will be handled in compliance with data protection legislation, with the College processing such data for academic and administrative purposes.

### **13) Governing Law**

This Agreement is governed by the laws of Estonia and falls under the exclusive jurisdiction of the relevant courts.

### **14) Amendments to Terms**

The College retains the right to modify these terms and conditions, with all changes becoming effective immediately upon their publication on the website. You agree to stay informed of these changes by periodically reviewing the rules and regulations.

### **15) Contact Details**

For inquiries about this Agreement, please contact the support email ([office@ecp.institute](mailto:office@ecp.institute)) provided. By accepting a place at the College, you agree to adhere to all regulations, rules, policies, and procedures applicable to students, which may be updated over time.